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From: Lewis, Josh
Sent: Wed 9/14/2016 2:14:52 PM
Subject: Transition 2016: Request for updates to near term issue list
[Near Term List Review Sep13.docx](#)
[OAR TransitionIssues.xlsx](#)

OAR Transition Coordinator team:

Couple of updates, along w/ a near term request and a heads up on another, longer term request coming.

(1) Updates:

-At yesterday's Transition Coordinator meeting, OP said transition work will be picking up considerably in the coming weeks. Carissa and I now will be meeting weekly with OP and we will be sure to get you the key points from the meetings so you know what we know.

- You may have seen that yesterday OP launched the Presidential Transition Intranet site:
<http://intranet.epa.gov/transition/>

(2) Near term request – deadline 3 pm Friday (earlier if possible): In the attached excel file, you'll see a "Near Term" issue list tab. Please review your office's entries against OP's criteria (attached word file) and revise your entries as appropriate. The goal here is to come up with a solid list of those issues that have decision points/action that are likely in the January 20-April 30 timeframe. Regarding #7 on OP's criteria, if you think you have an issue that should no longer be on the "Near term" list, DON'T move it to the Major issues tab. Just let me and Carissa know and we'll do the moving.

ORIA: nothing for you to do here. OTAQ, OAP, and OAPPS: each of you has 1 or 2 entries so this shld take you 10-20 mins max; Mike/Jenny: how about the 3 of us talk whenever convenient for you regarding your 20 entries.

(3) Heads up on longer term request coming – As soon as later today, I'll be sending out a separate request for a first round of issue papers. OP has ID'd 40 or so for the first round, and

my guess is OAR will have a good # of them. OP will be providing a template, and the goal is 2 pages max, with a deadline in early Oct. More to come...

Josh

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